



Monday January 18, 2010

Membership Meeting:

Called to order 3:15

Those present: Carol Foster, Lynn Loch, Kathy Clouse

- Board meeting update: Membership Director and our proposed responsibilities have been accepted.
- Spreadsheet: Going forward Carol will add new members to spreadsheet email most current to Lynn (quarterly) will update the general membership for distribution, most likely via email. Lynn will also take care of the insert for the orientation (Artist Name, Email, Phone number)
- Orientation: Kathy and Lynn will help welcome members, direct them to packets, coffee etc. Membership Kit will hopefully contain: Welcome Letter, Board Bio, Committee description, membership list, How to (IHM), BCAC Vision Statement, Forms, Most frequently asked q's, flyers of upcoming events, classes, what we've accomplished, what we have to offer. Many of these are completed; Carol will follow up with the board for confirmation.
- Wish List for items covered were discussed. We all agreed to keep the above information and table the other items for another meeting.
- Forms that may still be needed are: 1) Survey to members for their strengths match up with committees 2) Committee sign up forms 3) Member wish list for ideas,
- Binder: All member bio's should be in a binder at IHM so that anyone volunteering that day can easily review and familiarize themselves.

Adjourned: 4:20

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